

The **Museums + Heritage Show** takes place at:

Olympia West Hall – Level One
 Blythe Road
 London
 W14 8UX

Please be advised that there are a number of changes that have taken place, gate G is the entrance to what is now the Logistics Centre for all good access, information on lifts and access heights are [here](#)



In planning your stand set-up and breakdown please also refer to [Deliveries and Timings](#)

The Show is located on the first floor of the West Hall and so goods loading is via two lifts. The following dimensions and weight restrictions are for the larger of the two lifts.

**Maximum lift dimensions:**

Length: 6.82 m Width: 3.21 m Height: 2.84 m Loading: 6000 kg

Pedestrian Access

If you are arriving by public transport or on foot, which we actively encourage, please refer to the [Deliveries and Timings](#) section and ensure that you do not arrive outside of those times as you will, unfortunately, be refused admission. During build-up and breakdown access to the Show is via the main entrance on Blythe Road.

Official logistics/freight partner: Premier Show Freight

Save time, hassle and money by using the Show's freight company. Details and costs below.

Premier Show Freight

t: +44 (0) 20 3256 1278

e: joanne@premiershowfreight.com

Waste, storage and breakdown responsibilities

No storage is available onsite.

No porters or trolleys can be provided.

All materials, packaging and branded items must be removed during breakdown.

Venue waste charges apply for anything left behind and will be passed on to exhibitors.

We strongly recommend to use the official freight and logistics partner for delivery and collection of heavy or awkward items.

Tuesday 12 May

Deliveries by courier: 9am to 5.30pm

Shell Scheme Stand Build: 3.00pm – 9.00pm

The vast majority of our exhibitors have booked a Shell Scheme Stand so must adhere to the above timings. Please do not arrive outside of these hours – you will, unfortunately, be refused access and there can be no exceptions. We encourage you to arrive by public transport but if it is essential that you come by car or van then you **MUST** book a [vehicle pass](#).

Please note the vehicle management system will be live w/c 13 April. You are urged to make your booking as soon as possible as failure to do so may result in a lack of unloading/loading slot availability. Failure to do so will result in your entry being refused. Please refer to the Shell Scheme Stand information.



Space Only Stand Build: 11.00am – 9.00pm

Space only exhibitors and their contractors may have access to the Hall at this time only if your pre-submitted plans have been approved. If arriving by car or van then you **MUST** book a vehicle pass. Failure to do so will result in your entry being refused. Please refer to requirements for Space Only Stands.

Wednesday 13 May

Exhibitors are encouraged to dress/set-up their stand on the Tuesday but if you are planning to bring minimal items, which you can carry in, then it is possible to set-up on the Wednesday, before the Show opens. Please note that there will be no vehicle access for any exhibitors or their contractors on Wednesday morning but deliveries by courier are permitted. Access by foot on Wednesday is via the main entrance on Blythe Road.

Build-up finish: 8.00am – 9.00am

Show Open to Visitors: 9.15am – 5.00pm

Thursday 14 May

Show Open to Visitors: 9.15am – 5.00pm

Stand Breakdown (all): 5.30pm – 9.30pm

Please note that all elements of your stand materials must be removed within these hours. **Significant waste charges** are imposed by Olympia for removal of literature, graphics or any other waste and you will be charged for any materials not removed.

Please note that a [Vehicle Pass](#) is required for breakdown as well.

If you anticipate that you will require more than 2 to 3 hours please contact tracy@museumsandheritage.com